

**Chief Officer List of Decisions: June 18 – December 18**

**Deputy Chief Executive – Cath Shaw**

| TITLE / DECISION   | DATE OF DECISION | DECISION TAKER | REASON  |
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| Disposal of Burnt Oak Registry Office  | 1.6.18           | Cath Shaw      | Disposal of Burnt Oak Registry Office, Burnt Oak Broadway, HA8 0AU ('the Property') by the London Borough of Barnet to TBG Open Door Homes Limited. As per summary DPR sent by Alan Zierler   |
| Affinity Water   | 6.6.18           | Cath Shaw      | The Council is empowered by section 1 of the Local Authorities (Goods and Services) Act 1970, as modified by paragraph 20 of Schedule 1 to the Water Consolidation (Consequential Provisions) Act 1991, to enter into an agreement for the collection and recovery by the Council on behalf of Affinity Water of the Charges from the Occupiers of the Council's Premises.  |
| Oxygen Fit Lease Renewal at Church Farm Estate   | 12.6.18          | Chris Smith    | Author of the DPR to approve the lease renewal to Oxygen Fit Gym at the Church Farm Estate for a period of two years at an annual rent of £23,000. This DPR replaces the DPR of 12 December 2017 approved by Chris Smith which indicated a rent increasing to £24,000. It has been agreed that due to the short-term nature of the letting and that the tenant may take other space from LBB the additional £1,000 should not be charged. |
| Authority to agree to a divergence from the Design Guidelines included in clause 11 of the Development Agreement | 12.6.18          | Cath Shaw      | In accordance with Clause 11 of the Development Agreement dated 19 <sup>th</sup> December 2013 the Design guideline should meet or exceed a number of points. New Granville LLP has confirmed that they will be unable to meet clause 11.2.1 meet or exceed the requirements of the Councils Supplementary Planning on sustainable design and construction.   |

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| North London Business Park Oakleigh Road South London, London N11 1GN   | 14.6.18 | Chris Smith | Author of the DPR to approve the granting of a lease extension on the current lease for the North London Business Park Car Park.<br><br>The terms of the licence have been agreed by James Ansher and Robert Sheppard (Comer Homes).  |
| Lease Renewal for African Cultural Association, 28 church end London NW4 4JX (CAS)  | 22.6.18 | Chris Smith | Approval for a new lease for African Cultural Association, 28 Church End, London NW4 4JX<br><br>Under the Community Asset Strategy (CAS), we are providing subsidy as calculated by the Community Benefit Assessment Tool (CBAT) to community groups. This group will receive 100% subsidy on their open market rental value of £8,130pa. This is a 5 year contracted out lease so the tenancy will end upon expiry of the lease.   |
| Authority for London Borough of Barnet to Buy Back Pramsheds at Granville Road Estate as set out on the attached exempt information sheet | 25.6.18 | Cath Shaw   | Authority for London Borough of Barnet to Buy Back Pramsheds at Granville Road Estate as set out on the attached exempt information sheet<br><br>As set out on Summary DPR  |
| Ground & First Floors Golders Green Library   | 3.7.18  | Cath Shaw   | To approve the grant of new lease to Tzivos Hashim UK   |
| New Lease for Chipping Barnet Library Commercial space  | 3.7.18  | Cath Shaw   | To approve the grant of new lease to a nursery school provider (Mrs Hatice Delal)   |
| Tenancy at Will for Barnet Bereavement Services, to occupy room 2 of Friary House for a period of 3 months.                               | 9.7.18  | Chris Smith | Barnet Bereavement Service previously operated from a church hall, however were given very short notice to vacate. The Council wishes to support them while they search for alternative premises, to avoid any break in their service, so will allow them to use a vacant room at Friary House, at the same rent they were paying the church, for a period of three months. During the three months we will assess whether the group are able to pay full rent and service charge, and have a proper lease for long term occupation of the room at Friary House. If they are unable to pay, at least the three month period will give them time to find alternative |

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|   |         |   | occupation.  |
| Licence for Metropolitan Housing Trust  | 11.7.18 | Cath Shaw   | Licence for Metropolitan Housing Trust (MHT) to carry out preliminary environmental site investigations on Barnet Council land at Westhorpe Gardens, Tenterden Grove and Mills Grove, NW4 ("the Property"). As per Summary DPR sent by Susan Hunter.   |
| Deed of Variation Brent Cross Cricklewood Regeneration Scheme                           | 11.7.18 | Cath Shaw   | To enter into Deed of Variation of a Grant of Option dated 3 March 2015 between (1) London Borough of Barnet (2) Standard Life Investments Brent Cross LP and (3) Hammerson (Brent Cross) Limited ("Deed of Variation")  |
| Tenancy at Will for Barnet Bereavement Services, to occupy room 2 of Friary house       | 12.7.18 | Chris Smith   | <p>Approval for a Tenancy at Will for Barnet Bereavement Services, to occupy room 2 of Friary House</p> <p>Barnet Bereavement Service previously operated from a church hall, however were given very short notice to vacate. The Council wishes to support them while they search for alternative premises, to avoid any break in their service, so will allow them to use a vacant room at Friary House, at the same rent they were paying the church. Unless the tenancy is determined during the initial three months we will assess whether the group are able to pay full rent and service charge, and have a proper lease for long term occupation of the room at Friary House. If they are unable to demonstrate that they can pay the rent and perform their obligations during this time they have an opportunity to find alternative accommodation.</p> |
| The Former Library, the Concourse, London, NW9  | 18.7.18 | Chris Smith   | Author of the DPR to agree to a new lease for the above property to Colindale Community Trust for a term of 5 years, subject to a mutual break clause at any time from completion of the lease with 6 months' written notice by either party. The rent shall be £14,000 (fourteen thousand pounds) per annum   |
| BXT Waste Transfer Station Early Contractor Works Contract Award to Graham Construction | 18.7.18 | Cath Shaw<br>(Craig Esiaka, project manager, Capita | <p>Authorisation of contract award to Graham Construction Ltd for a fixed lump sum price a NEC3 Professional Services Contract (PSC) for Early Contractor Involvement (ECI) works in relation to the BXT Waste Transfer Station (WTS) and to allow for smooth transition into an Enabling Works Contract planned to commence early 2019.</p> <p>The ECI engagement is a call-off agreement under London Borough of Barnet's Strategic</p>  |

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|  |         | Property & Infrastructure)    | <p>Partner Contract with Graham Construction Ltd. The project team have assessed suitability and costings and confirm this delivery can be proceeded. The cost of the works is £146,079.30, the requirement is for delivery of the works to commence August 2018 and conclude in early January 2019.</p> <p>The works identified are required to help inform detailed design, constructability of the main construction works, validation of the BXT Waste Station delivery programme and pricing of the Enabling Works Package for the new Waste Transfer Station referenced as work package E within the Brent Cross Thameslink procurement strategy Asset Regeneration &amp; Growth Committee 24 April 2017 Agenda item 18<br/> <a href="http://barnet.moderngov.co.uk/documents/s39259/Brent%20Cross%20-%20Thameslink%20Procurement%20Strategy.pdf">http://barnet.moderngov.co.uk/documents/s39259/Brent%20Cross%20-%20Thameslink%20Procurement%20Strategy.pdf</a></p> <p>Post authorisation signing of the PSC will be concluded to allow works to proceed in accordance with timeline for delivery.</p> |
| Carbon Reduction Commitment (CRC) Scheme Compliance To draw down for the Council's Carbon Allowance £106,200 for 2017/18 to purchase from and surrender to the Department for Business, Energy & Industrial Strategy (BEIS) (formerly DECC) the necessary Carbon allowances for compliance under the mandatory CRC | 23.7.18 | Cath Shaw (Nigel Bell)        | <p>The payment for Carbon Allowances is a requirement under the CRC Energy Efficiency Scheme Order 2013</p> <p>Under Phase 2 of the scheme participants are required to report their Carbon emissions and purchase allowances to cover their annual reported emissions</p>  |
|  | 24.7.18 | Chris Smith<br>Head of Estate | <b>Author of the DPR</b> to approve the grant of a licence to Frohweins Factory Ltd.  |

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| Unit 22 Claremont Way Industrial Estate – Licence for Security   |         |                               | <ul style="list-style-type: none"> <li>• Unit 22 becomes vacant on 29 June 2018</li> <li>• Vacant possession for the whole industrial estate is scheduled for 30/09/2018</li> <li>• Frohweins Factory Ltd will act as security for unit 22 until vacant possession by occupying the unit until vacant possession</li> <li>• Property Services will issue Frohweins Factory Ltd a 3 month licence until 30/09/2018 to secure the unit.</li> <li>• Frohweins will use the unit as storage.</li> <li>• The rent will be £1 for the duration</li> <li>• The licence can be terminated at any time</li> </ul> |
| Unit 2 Claremont Way Industrial Estate, London, NW2 1BG<br>Lease Renewal<br>Brent Cross<br>Cricklewood<br>Regeneration | 24.7.18 | Chris Smith<br>Head of Estate | <p>Author of the DPR to approve the grant of a “Contracted Out” lease to The Milk Company until 30 September 2018</p> <ul style="list-style-type: none"> <li>• Previous rent: £20,000 per annum</li> <li>• Proposed Rent: Nil</li> <li>• Reason: Previous lease was a 5 year term, this lease is a 6 week term. The lack of security under the new lease terms warrants nil rent, as security costs would be significantly high and the Tenant would secure the unit up to vacant possession for the regeneration on 30/09/2018.</li> </ul>  |
| Brent Cross Cricklewood Regeneration Scheme  | 25.7.18 | Cath Shaw                     | To enter into Deed of Variation of a Grant of Option dated 3 March 2015 between (1) London Borough of Barnet (2) Standard Life Investments Brent Cross LP and (3) Hammerson (Brent Cross) Limited ("Deed of Variation") as per Summary DPR   |
| Unit 6, The Concourse, London NW9  | 8.8.18  | Chris Smith                   | <p>Author of the DPR to a new lease for the above property to Sukhjit Kaur Brar for a term of 5 years from the end of the current lease (due to end by 7th September 2018), subject to a mutual break clause at any time from completion of the lease with 6 months’ written notice by either party. Rent shall be £6,000 (six thousand pounds) p.a.</p> <p>The lease is to be contracted outside of the security of tenure provisions of the Landlord and Tenant Act 1954.</p>  |

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| 1 Mount Parade, Mount, Pleasant, Cockfosters, EN4 9UD                                    | 27.7.18 | Chris Smith                    | Lease Renewal  |
| Authorisation Agreement – Rosa Freedman Centre, 17 Claremont Way NW2 1AJ                 | 31.7.18 | Chris Smith<br>Head of Estates | <p><b>Author of the DPR</b> to authorise the Authorisation Agreement to Ad Hoc Property Management Ltd to provide security at the above property.</p> <p>The Sheltered Homes wing of the Rosa Freedman Centre has just become vacant as the residents were decanted due to the impending Brent Cross redevelopment. The site must be secured as the area is vulnerable to illegal occupation.</p> <p>Ad Hoc provide protection by occupation by having guardians live in the units (apartments) and the site is thereby secured. There are 25 units and there is potential to use a ground floor common room as an apartment.</p> <p>Ad Hoc to provide security services to the Client through the installation of Guardians at the Property. It has been agreed between the Parties that for that purpose only Ad Hoc shall be permitted to grant Licences under the terms of an Agreement.</p> <p>The agreement is a rolling agreement and can be terminated by giving not less than 31 days' notice in writing.</p> |
| Funding Agreement in relation to the proposed development at Colindale Station           | 1.8.18  | Cath Shaw /<br>Emma Watson     | As per summary DPR. The summary DPR has been prepared so that the Deputy Chief Executive can confirm acceptance of the milestones and funding agreement with TfL, as required by the varied s106 agreement.  |
| 1 Crocus Fields, Barnet EN5 2UA<br><br>Request to discharge mortgage on title: NGL508261 | 1.8.18  | Chris Smith                    | <p>Author of the DPR to remove charge dated 10/03/1988 relating to roof repairs undertaken at 1 Crocus Fields EN5 2UA - several properties were sold as right to buys with a simultaneous charge taken by the council to repay the cost of repairs. Solicitors acting for 1 Crocus Fields are willing to pay £1,616 as stated on the charge, although this does not include any interest (provision within the deed).</p> <p>It is recommended that LBB accept £1,616 and execute the charge without seeking to recover any interest, as we do not know if the owner made any payments to reduce the outstanding balance</p>   |
| Land on the East side of Arkley Lane   | 8.8.18  | Chris Smith                    | Author of the DPR to approve the transfer of land on the east side of Arkley Lane.   |

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|  |         |                        | London Borough of Barnet sold the property to the Copelands in April 2012. The 2012 transfer stipulates that a restriction is to be registered on the title to the property.  |
| Disposal of land at Norfolk Close, High Road, East Finchley, N2 8ET ('the Property') by the London Borough of Barnet to TBG Open Door Homes Limited. | 9.8.18  | Cath Shaw/Judith Ellis | <p>As per summary DPR provided by Judith. On 20<sup>th</sup> October 2015, full Council approved the decision to create a new legal entity; TBG Open Door (hereinafter referred to as "ODH") as a subsidiary of Barnet Homes within the Barnet Group. On 1<sup>st</sup> March 2016, full Council resolved to approve a loan to ODH, subject to gaining registered provider status, to build an initial 320 new homes for affordable rent (Tranche 3 of the development pipeline) on Council owned land. On the 12<sup>th</sup> December 2016, the ARG Committee ('the December 2016 ARG') approved the Full Business Case ('FBC') and the disposal of various sites ('the Sites') by the Council to ODH, as identified in the December 2016 ARG report in accordance with (1) the parameters set out in the FBC and (2) pursuant to the terms of the Development Agreement and the Loan Agreement, whose respective terms were to be agreed by the Council's appointed officers, as resolved by the Policy and Resources Committee on the 16<sup>th</sup> February 2016. Registered Provider status was confirmed to ODH on 7<sup>th</sup> March 2017. The FBC stated at section 1.3 that LBB will be able to transfer the 'Housing Revenue Account (HRA) and the General Fund (GF) Sites', at nil consideration to ODH; following successful registration.</p> <p>It was further resolved that all the Sites were surplus to requirements and available for disposal and appropriation (if necessary).</p> |
| Licence for works and Deed of Easement – Byng Road and Christchurch Primary School Playing Field.  | 13.8.18 | Chris Smith            | <p><b>Author of the DPR</b></p> <p>To instruct HBPL to produce a licence for works to install a surface water connection between Noah's Ark Hospice across Byng Road and into Christchurch Primary School's playing field (plans attached). Highways and Greenspaces have no objections.</p>  |

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|  |         |                                       | To instruct HBPL to produce a Deed of Easement in relation to the above works which will allow the Hospice to access and repair these pipes when necessary, as LBB accept no responsibility for these once they are installed.   |
| 203 West Hendon Broadway London NW9  | 13.8.18 | Chris Smith                           | <p>Author of the DPR to agree a storage license lease for the above property to Hanuman Community Centre Trust whilst Heads of Term's are being agreed for a new 5 year lease to the same organisation for the Property.</p> <p>Whilst the lease is being completed the Council are to agree a storage license for the tenant's stock and equipment for a period of 3 months.</p> <p>The tenant shall pay a license fee of £1,250 for the three month period</p> <p>The license can be terminated by the council at any time on 5 working days notice</p>  |
| 9 Nisbet – Back to Back Transfer to Genesis Housing Association (Grahame Park CPO)bels | 14.8.18 | Paul Shipway – Strategic Housing Lead | On 5 <sup>th</sup> September 2016, the Asset, Regeneration and Growth Committee authorised LBB to make a CPO in respect of Plots 10, 11 and 12 (The Concourse Blocks) at Grahame Park. The Committee also authorised the “appropriate Chief Officer” to be authorised to transfer all properties and proprietary interests acquired pursuant to the CPO to Choices for Grahame Park (CfGP) in accordance with the terms of the Principal Development Agreement dated 30 <sup>th</sup> January 2007” and to take any further necessary actions to secure the making, confirmation and implementation of the CPO. As set out in summary DPR. |
| Brent Cross Cricklewood Regeneration Scheme  | 21.8.18 | Cath Shaw                             | <p>To enter into Deed of Variation of a Grant of Option dated 3 March 2015 between (1) London Borough of Barnet (2) Standard Life Investments Brent Cross LP and (3) Hammerson (Brent Cross) Limited ("Deed of Variation")</p> <p><b>Background</b></p> <p>On 3 March 2015 London Borough of Barnet granted an option to Standard Life Investments Brent Cross LP and Hammerson (Brent Cross) Limited relating to the Brent Cross Shopping Centre and adjoining land. The option period expires on 31 August 2018. The parties have</p>  |



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|   |         |                             | <p>agreed to extend the end date of the option period to 31 October 2018 by entering into the Deed of Variation.</p> <p>The extension to the end date is proposed to allow the documentation to be finalised and final approvals and coordination of signatories. As per summary DPR dated 9<sup>th</sup> August 2018.</p>   |
| <p>Stag House Acquisitions<br/>(Long Form)</p> <p>-92 Stag house<br/>-92a Stag house<br/>-96 Stag House<br/>-96a Stag house</p> | 22.8.18 | Cath Shaw<br>(Paul Shipway) | <ol style="list-style-type: none"> <li>1. The land and building, known as 'Stag House', number 5 on the title plan attached at Annexure 1, forming part of the Watling Estate, falls within part of the freehold land owned by the London Borough of Barnet and comprises part of a site which was identified as an opportunity for Barnet Homes to deliver affordable rented housing units for an Extra Care scheme with a density of 51 units.</li> <li>2. The Assets Regeneration and Growth Committee resolved to grant consent on the 12th March 2018 to the making of a Compulsory Purchase Order (CPO) under s17 of the Housing Act 1985 and the Acquisition of Land Act 1981 in respect of the Site of which flat 92a Burnt Oak Broadway being part of the building known as Stag House forms part.</li> <li>3. The Council has a statutory duty to treat in such circumstances with those with a relevant interest in the area identified as being affected by any CPO, and the making of a CPO is an option of last resort in the event that negotiations and efforts to secure vacant possession are unsuccessful.</li> <li>4. The Council has accordingly been in negotiation with those residential lessees whose properties are comprised within Stag House to acquire the remaining terms of their respective leases.</li> <li>5. Under the terms of the Council's current Constitution, authority can be delegated to the Deputy Chief Executive after consultation in each case with the relevant Theme Committee Chair (in this case the Chairman of the Assets and Regeneration Committee) to make decisions which are not key decisions and which have a value between £181,302 and £500,000, and a written report has to be provided in each case.</li> <li>6. This Report confirms the Deputy Chief Executive's decision following consultation with the Chairman of the Assets and Regeneration Committee, to approve that the Council enter into a contract for the purchase of the Property with the leaseholder in line with commercial arrangements normally agreed in such cases and to vary any terms where to do so would be in the best interests of the Council to include entering into supplemental documentation associated and necessary to give effect to this decision.</li> </ol> |

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| Workshop at Building 4<br>North London Business<br>Park South London N11<br>1GN  | 30.8.18 | Chris Smith | <p>Author of the DPR to approve the extending of the current lease for the above workshop at Building 4, North London Business Park Car Park by way of a deed of variation.</p> <p>All other terms of the lease are to remain the same, save for the end date</p> <p>The terms of the licence have been agreed by James Ansher and Robert Sheppard (Comer Homes).</p>   |
| Approval for single tender action to procure Sustrans as project coordinator and delivery partner for the Barnet section of the Quietway route from Hornsey to North Finchley. | 31.8.18 | Cath Shaw   | To approve a single tender action for procurement of services by Sustrans of activities leading up to and linked to the outcomes of public consultation including project co-ordination, completion of concept design and consultation and engagement activities.   |
| Grahame Park – Plot 9 – Authority to execute and seal the Appointment of Independent Certifier and various Collateral  | 6.9.18  | Cath Shaw   | <p>In accordance with clause 12 of the Principal Development Agreement dated 30 January 2007 (“the PDA”), Choices for Grahame Park Limited (CfGP) and London Borough of Barnet are appointing an Independent Certifier to certify that the relevant works for Plot 9 will be completed and that the construction costs represent value for money.</p> <p>Notting Hill Genesis (CfGP) will fund the cost of the Independent Certifier therefore there will be no cost to the Council in making this appointment.</p> <p>Authority for the Council to execute and seal the Appointment of Independent Certifier for</p> |

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|   |        |             | <p>Grahame Park, Plot 9.</p> <p>In accordance with clause 30 of the PDA, CfGP can appoint specialist advisers where necessary in connection with the Development, Demolition Works and the building works. In appointing specialist advisers CfPG is also required to ensure that the Building Contractor procures that each specialist adviser enters into a duty of care warranty in favour of the Council and substantially in the form appended to the PDA.</p> <p>There will be no net cost to the Council in authorising these Collateral Warranties.</p> <p>Authority for the Council to execute and seal the Collateral Warranties (relating to these appointments) for Grahame Park, Plot 9 in Barnet Council's favour .</p> <p>Plot 9 represents the current construction phase of development which is taking place within the Grahame Park regeneration scheme. CfGP have appointed various specialist sub-contractors to help deliver this phase of the scheme.</p> |
| 7 Mount Parade, Mount, Pleasant, Cockfosters, EN4 9DD | 7.9.18 | Chris Smith | <p>Lease Renewal</p> <p>This action is part of the work done to support local business operating from the Council's property portfolio in this location.</p> <p>The property subject of the lease is a ground floor retail unit. The lease we propose is a 5 year term from 24th June 2017 with a mutual break clause on the third anniversary of the term. The rent shall be £7,600 p.a.</p>  |
| 6 Mount Parade, Mount, Pleasant, Cockfosters, EN4 9DD | 7.9.18 | Chris Smith | <p>This action is part of the work done to support local business operating from the Council's property portfolio in this location.</p> <p>The property subject of the lease is a ground floor retail unit. The lease we propose is a 5-year term from 24th June 2017 with a mutual break clause on the third anniversary of the term. The rent shall be £7,400 p.a.</p>   |

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| Lease Renewal for Barnet Mencap  | 13.9.18 | Chris Smith                | <p>Approval for Lease Renewal for Barnet Mencap at Sherrick House, 30 Church End, NW4 4JX</p> <p>Under the Community Asset Strategy (CAS), we are providing subsidy as calculated by the Community Benefit Assessment Tool (CBAT) to community groups. This group will receive 100% subsidy on their open market rental value of £16,893pa. This is a 5-year lease to tie in with redevelopment plans of the site, with a break at year 2 with 12 months' notice, and a break every 12 months from that point until expiry of the lease.</p> |
| Deed of Variation required for a sub-lease from LDBS Academies Trust to Mainstay Residential | 17.9.18 | Chris Smith                | <p>It is proposed to create a variation of the lease to enable the lessee (Millbrook CoE Primary School) to sub-let space to Mainstay Residential.</p> <p>The school will sub-let the space for two years from 1st October 2018 at an annual rent of £13K and in turn will pay LBB the sum of £2K per annum.</p> <p>The school will also meet legal and surveyor's fees associated with this transaction, up to £2K.</p>   |
| CORPORATE GRANTS PROGRAMME, 2018/19 – GRANT APPLICATIONS                                     | 17.9.18 | Cath Shaw/<br>Kevin Bartle | <p>That, subject to the council's Standard Conditions of Grant and, in the case of Ravens Lawn Tennis Club, the special condition shown in that grant assessment:</p> <ul style="list-style-type: none"> <li>(i) a one-off grant of £1,200 be awarded to East Finchley Arts</li> <li>(ii) a one-off grant of £2,230 be awarded to Ravens Lawn Tennis Club</li> </ul> <p>That, for the reason set out in the relevant assessment, the application by Novomore Ltd is</p>  |

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|   |         |             | not supported.  |
| Lease Renewal for Princes Park Youth Football Club  | 17.9.18 | Chris Smith | <p>Approval for Lease Renewal for Princes Park Youth Football Club, Woodfield Park, Cool Oak Lane, London NW9 7ND</p> <p>Under the Community Asset Strategy (CAS), we are providing subsidy as calculated by the Community Benefit Assessment Tool (CBAT) to community groups. This group will receive 100% subsidy on their open market rental value of £7,408pa. This is a 25-year lease with 5 yearly, mutual breaks, and a review of the subsidy at year 5.</p>   |
| 22 West Avenue, London NW4 – long term empty property   | 20.9.18 | Cath Shaw   | <p>Authority is sought for the Council to incur initial expenditure (up to the sum of £15,000) to cover legal, valuation and associated administrative expenditure associated with the intended voluntary purchase of 22 West Avenue, London NW4 from the Crown Estate.</p> <p>As per summary DPR</p>   |
| <p>New CBAT lease for Chinese Mental Health Association at Meritage Centre Church End Hendon London NW4</p> <p>This property falls under the Community Asset Strategy</p> | 21.9.18 | Chris Smith | <p>Approval for a new lease for Chinese Mental Health Association at Meritage Centre, Church End London NW4</p> <p>Under the Community Asset Strategy (CAS), we are providing subsidy as calculated by the Community Benefit Assessment Tool (CBAT) to community groups. This group will receive 100% subsidy on their open market rental value of £45,000pa. This is a 5-year lease with a mutual break at year 2 with six months' notice, and six monthly breaks from that point until the expiry of the lease at year 5 to facilitate development.</p> |

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| <p>Lease Renewal for Former Association of Veterans of Foreign Wars, Osidge Lane N14 5DU (known as Veterans Hall). This property falls under the Community Asset Strategy.</p> | <p>21.9.18</p> | <p>Chris Smith</p> | <p>Approval for a new lease for Trustees of Theotherapy Christian Fellowship based at Former Association of Veterans of Foreign Wars, Osidge Lane N14 5DU (known as Veterans Hall)</p> <p>Under the Community Asset Strategy (CAS), we are providing subsidy as calculated by the Community Benefit Assessment Tool (CBAT) to community groups. This group will receive 90% subsidy on their open market rental value of £20,100pa, reducing the annual rent to £2,010. This is a 5 year contracted out lease so the tenancy will end upon expiry of the lease.</p> |
| <p>Former Library the Concourse, Grahame Park Estate London NW9</p>  | <p>24.9.18</p> | <p>Chris Smith</p> | <p>Author of the DPR to a new Tenancy at Will for the above property to Colindale Community Trust ("CCT"). The Tenancy at Will ("TAW") is to be in place whilst the CBAT lease for the property is concluded. The rent under the TAW shall be £1 per month if the tenancy is determined before the 17th December 2018 and thereafter it will be £1167 per month inclusive of insurance but exclusive of rates and other outgoings. The TAW is in standard form entitling either party to determine it at any</p>  |

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|   |         |             | time and creates no security of tenure for the CCT.   |
| Colindale Underground Station– Planning Performance Agreement         | 24.9.18 | Cath Shaw   | <p>This DPR seeks authority to enter into a PPA in respect of the proposed redevelopment of the land at Colindale Underground Station</p> <p>The PPA will provide a framework for pre-application discussions between the LPA and landowner with a view to the submission of a planning application in December 2018</p>  |
| Westorpe Gardens /Mill Grove Estate – Planning Agreement              | 24.9.18 | Cath Shaw   | <p>This DPR seeks authority to enter into a PPA in respect of the proposed redevelopment of the Westorpe Gardens / Mill Grove Estate in Hendon.</p> <p>The PPA will provide a framework for pre-application discussions between the LPA and landowner with a view to the submission of a planning application in November 2018.</p>   |
| New Letting The Concourse 13  | 24.9.18 | Chris Smith | <p>Author of the DPR to a new lease for the above property to Easy 2 Save Ltd for a term of 5 years from completion of the lease, subject to a mutual break clause at any time from completion of the lease with 6 months’ written notice by either party. Rent shall be £7,000 (seven thousand pounds) p.a.and there shall be 3 months’ rent free</p> <p>The lease is to be contracted outside of the security of tenure provisions of the Landlord and Tenant Act 1954.</p> |
| 175 Bells Hill, London EN5 2TB  | 24.9.18 | Chris Smith | Author of the DPR to approve the agreement of the Rent Review, dated 14-MAY-2018, at £7,500, representing a £800 increase annually.   |
| Grahame Park – Authority to execute and seal Collateral Warranty with | 1.10.18 | Cath Shaw   | Grahame Park – Authority to execute and seal Collateral Warranty with regard to recladding works at Lark Court (Phase 1a)   |

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| regard to recladding works at Lark Court (Phase 1a)                                  |         |           |   |
| Leases, Vacant Possession – Claremont Way Industrial Estate, Brent Cross Cricklewood | 3.10.18 | Cath Shaw | <p>Decision Taker to approve the process for obtaining vacant possession of Claremont Way Industrial Estate and to approve the terms agreed with Mr Parmar Unit 4/5 as follows:</p> <ol style="list-style-type: none"> <li>1. Mr Parmar's existing lease will terminate on or before 30th September 2018 by Deed of Surrender;</li> <li>2. Mr Parmar will be allowed to remain in occupation of the property only until 30th November 2018 for the purposes of winding down his business under a new contracted out lease on the same terms as any other tenants on the industrial;</li> <li>3. The Council will pay Mr Parmar the sum of £90,000 (inclusive of VAT) in full and final settlement of this matter upon completion of the Deed of Surrender;</li> <li>4. the parties will enter into a Tomlin Order recording this agreement; and</li> <li>5. Mr Parmar will sign a Non-Disclosure Agreement.</li> </ol> <p>This is less than would be payable under the CPO. The current Property Cost Estimate prepared by GL Hearn is £118,000.</p> <p>A sample draft pack which will be issued is attached. It includes the following documents:</p> <ul style="list-style-type: none"> <li>• The tenant letter (pages 1-2) to be signed by the Council.</li> <li>• The tenant note (pages 3-4) accompanies (1).</li> <li>• The LTA letter (pages 5-6) to be signed by the Council.</li> <li>• The LTA warning notice (pages 7-8) to be handed to the tenant with the lease at (6).</li> <li>• The statutory declaration (pages 9-12) to be handed to the tenant for swearing.</li> </ul> |



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|  |          |             | <ul style="list-style-type: none"> <li>The Supplemental Lease (pages 13-21) for printing in duplicate one to be handed to the tenant and one to be sealed by the Council.</li> <li>The letter of authority to be handed to the tenant for completion (together with utility bills)</li> </ul> <p>The cost of the settlement will be funded from the Brent Cross land acquisition capital budget. The loss of rent is estimated to be £530 for the month of October.</p>   |
| Award of Contract for Relocation of Existing Sub-Station at Edgware Road South       | 5.10.18  | Cath Shaw   | BXT Thameslink are seeking authorisation of contract award to UK Power Networks to enable the Relocation of the existing Sub-station within the proposed Waste Transfer Station facilities at No.2 Geron Way London, NW2 6GJ.   |
| Land at 44 Tapster Street, Barnet, EN5 5TU   | 10.10.18 | Chris Smith | The subject land forms party of the proposed development site, namely 1-7 Moxon Street and 44 Tapster Street (ex-builders yard), together with recently acquired land. As a condition of the acquisition of the land, the Council was required to erect a fence along the boundary, which restricted the use of the previous tenancy such that Wheels Ltd. could not continue to occupy. As a result, the tenancy was terminated in July 2017 and an offer on similar terms was made to the tenant for the land at 44 Tapster Street. The purpose of the tenancy is to provide security for the site, to avoid unlawful occupation by travellers, and also provide a short-term income. While the Council retains the ability to regain possession on one weeks' notice, Wheels Ltd commits to keeping the site clean and tidy. |
| West Hendon -Triangle Land -Transfer Phase 3b West Hendon.                           | 10.10.18 | Cath Shaw   | To authorise the transfer of the Triangle Land to BM LLP subject to receipt of the appropriate statutory consents from the Secretary of State.  |
| Leases, Vacant Possession – Claremont Way Industrial Estate, Brent Cross Cricklewood | 10.10.18 | Cath Shaw   | There were some leases that have protection under the 1954 Act, and the Council has agreed appropriate settlements with these tenants to obtain vacant possession in line with the rest of the industrial estate. These have been completed with the exception of Unit 4/5 which is due to be completed shortly to obtain vacant possession of this unit at the end of November. The cost of the settlement will be funded from the Brent Cross land acquisition capital budget<br><br>To approve the proposed action set out in the schedule below for obtaining vacant possession   |

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|   |          |                          | <p>in respect of the tenanted premises at Claremont Way Industrial Estate.</p> <p>[Note: Schedule in Cath's folder]</p>   |
| <p>Approval for single tender action to procure Sustrans as project coordinator and delivery partner for the Barnet section of the Quietway route from Hornsey to North Finchley.</p> | 11.10.18 | Cath Shaw/Duncan Tessier | <p>To approve a single tender action for procurement of services by Sustrans of activities leading up to and linked to the outcomes of public consultation including project co-ordination, completion of concept design and consultation and engagement activities.</p>  |
| <p>Garages, South Road, HA8 (land opposite Burnt Oak Registry Office)</p>   | 15.10.18 | Cath Shaw                | <p>Author of the DPR to approve the demolition of 4 garages on land (see attached plan – land shaded pink), which forms part of the planning consent (17/6051/FUL), for the development of the affordable housing scheme by Open Door Homes (ODH) at the former Burnt Oak Registry Office.</p> <p>Burnt Oak Registry Office was transferred to ODH on 16th July 2018, following the ARG decision on 12.12.16.</p> <p>The transfer did not include the afore-mentioned garages and land, which form part of the North Road Housing Estate, which is managed by Barnet Homes.</p> <p>Due diligence is currently being undertaken on this site, prior to transfer to ODH which will be the subject of a further DPR.</p> <p>Works are due to commence on the development and the contractor will shortly undertake the demolition of Burnt Oak Registry Office, and to ensure costs are maintained at the agreed level, it will be efficient to demolish these garages at the same time.</p> <p>It has been agreed that a demolition Licence will be granted by Barnet Homes to ODH to authorise the demolition of the garages, prior to transfer.</p> <p>Barnet Homes have confirmed that the garages are vacant.</p> |

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| <p>Authority to seal Deeds of Variation to the Grahame Park Nominations Deed to enable affordable homes on be added on a phase by phase basis.</p> | <p>18.10.18</p> | <p>Cath Shaw</p>   | <p>A decision of the Cabinet Resources Committee on the 24th July 2006 that the Council enters into a Principal Development Agreement (PDA) with Choices for Grahame Park (CFGP) a special delivery vehicle created by Genesis Housing Association. The Council entered into the PDA on the 30th January 2007. Pursuant to schedule 6 of the PDA the Council was authorised to seal the Grahame Park Nomination Rights Deed by a decision of the Commissioning Director for Growth &amp; Development dated 27 January 2015. It is intended that as each phase of the regeneration is built the schedule of affordable homes will be added to the Nominations Deed. Authority is sought to seal Deeds of Variation to add new homes to the Nomination Rights Deed when they are ready.</p>  |
| <p>Award of Contract for the Survey and Detail Diversionary Design of Existing BT Openreach Apparatus on the A5 Edgware Road</p>                   | <p>18.10.18</p> | <p>Cath Shaw</p>   | <p>BXT Thameslink are seeking authorisation to raise a Purchase Order with BT Openreach for undertaking the C4 Specification and Detailed Estimate in relation to the diversion of their existing Apparatus within the proposed southbound pedestrian walkway along the A5 and facilitating the construction of a new retaining wall, forming the revised highway boundary, in support of the Waste Transfer Station and the associated A5 Junction Works for No.2 Geron Way, London, NW2 6GJ.</p> <p>BT/ Openreach provision of these services is accessible to London Borough of Barnet. With which the project team have undertaken assessment of suitability and costings which have been provided and confirm delivery of the requirement through BT. The cost of the works is £23,289 (Net). The requirement is for delivery of the surveys and detail design to commence in October 2018 with on-site presence envisaged post March 2019, subject to confirmation &amp; agreement of price for the physical on-site works element.</p> <p>The attached BT Openreach quotation dated 13 November 2017 refers.</p> <p><a href="http://barnet.moderngov.co.uk/documents/s39259/Brent%20Cross%20-%20Thameslink%20Procurement%20Strategy.pdf">http://barnet.moderngov.co.uk/documents/s39259/Brent%20Cross%20-%20Thameslink%20Procurement%20Strategy.pdf</a></p> |
| <p>Letting of Chandos Community Centre, Chandos Avenue, London, N20 9EQ</p>  | <p>19.10.18</p> | <p>Chris Smith</p> | <p>Author of the DPR to approve the lease of a new letting for the Chandos Community Centre to a Nursery.</p> <p>The rent has been agreed as £40,000 per annum from years 1-10, exclusive of rates. From</p>   |

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|  |          |             | <p>years 11-20 the rent will increase to £85,000 per annum, exclusive of rates.</p> <p>No rent reviews due to the pre-agreed stepped rent.</p> <p>20 years from the date of the lease commencement date. There will be a mutual break option at year 10, upon 6 months' written notice.</p> <p>The terms of the lease have been agreed by the prospective tenant.</p>  |
| <p>Lease Renewal for Friern Barnet Community Library<br/>Friern Barnet Road<br/>London N11 3DS<br/>This property falls under the Community Asset Strategy</p>                                | 22.10.18 | Chris Smith | <p>Approval for Lease Renewal for Friern Barnet Community Library on Friern Barnet Road N11 3DS</p> <p>Under the Community Asset Strategy (CAS), we are providing subsidy as calculated by the Community Benefit Assessment Tool (CBAT) to community groups. This group will receive 100% subsidy on their open market rental value of £20,000pa. This is a 25 year lease, with a break at year 10 and every 5 years thereafter.</p> |
| <p>New Lease agreement –<br/>170 Cricklewood Lane,<br/>NW2 2DX</p>   | 22.10.18 | Chris Smith | <p>10-year lease agreed with Happy Team Ltd (Food store and Deli)</p> <p>mutual break in year 5, at a rent of £13,000 p.a, 3 months rent free period agreed, Tenant to pay £975 (inclusive) toward the landlord's legal costs</p>  |
| <p>Disposal of garages and amenity land (3 plots) at Linden Road and Pine Road, Brunswick Park, N11 1ER ('the Property') by the London Borough of Barnet to TBG Open Door Homes Limited.</p> | 23.10.18 | Cath Shaw   | <p>Authorisation of the disposal of the Property known as land at Linden Road and Pine Road to ODH for £1, in accordance with terms of the Development Agreement. These are to be protected by a Form L restriction in the transfer and the Property is to be disposed of on the terms detailed in this report.</p> <p>Documents stored on shared S Drive (Property Services), to be uploaded to Atrium.</p>                         |
| <p>150 spaces for Mini Buses at Car Parking At NLBP<br/>North London Business</p>  | 24.10.18 | Cath Shaw   | <p>Author of the COD to approve: The London Borough of Barnet will be extending the mini bus lease for the car park in North London Business Park until 30/9/19. The lease is to be extended by way of a new lease to mirror the terms of the current lease from the current expiry date of the lease. The lease can be determined at any time from 02/04/2019 subject to</p>  |

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| <p>Park Oakleigh Road South<br/>London, London N11 1GN</p> |  |  | <p>2 months' written notice so the first opportunity to serve a break notice will be 02/02/2019</p> <p>The main terms of the lease are as per the pervious lease save for minor changes which have immaterial financial implications. :</p> <p>Permitted Use:</p> <p>Mini bus parking spaces: to extend the lease of 150 by a maximum of 355 days assuming the break is not exercised.</p> <p>Term:</p> <p>Mini bus parking spaces: the lease extension will start on 11/10/2018 and the end date for the lease will be extended to 30/09/2019 The lease can be determined at any time from 02/04/2019 subject to 2 months' prior written notice</p> <p>Property:</p> <p>North London Business Park Oakleigh Road South London, London N11 1GN</p> <p>Rent:</p> <p>The rent is the same rate per annum as the previous lease.</p> <p>The annual rent for the Mini bus parking spaces is £187,500 p.a. + VAT</p> <p>The extra rent to be approved under this Chief Officer Decision from the end of the above stated lease until 2 April 2019 (earliest break date)</p> <p>Mini bus parking spaces: £89,384 excl VAT<br/>(£107,260 inc VAT)</p> <p>If the lease is not broken and runs all the way through to 30/09/2019 the rent will be:</p> <p>Mini bus parking spaces: £182,363 excl VAT</p> |
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|   |          |             | (£ 218,835 inc VAT)<br>The Council has agreed to pay £1,000 to cover the Landlord, Comers, legal costs for the lease.  |
| Disposal of land and garages at 57-60, Prospect Ring, N2 8BP ('the Site') by the London Borough of Barnet to TBG Open Door Homes Limited.                       | 30.10.18 | Cath Shaw   | Authorise the disposal of the Site known as land and garages at 57-60, Prospect Ring, to ODH for £1, in accordance with terms of the Development Agreement. The nomination rights granted to the Council under the Development Agreement are to be included in the transfer/lease of the Site. These are to be protected by a Form L restriction in the transfer and the Site is to be disposed of on the terms detailed in this report. |
| Disposal of land used as a car park ('the Property'), adjacent to Grove Road at Mount Parade, EN4 9DD by the London Borough of Barnet to TBG Open Door Limited. | 31.10.18 | Cath Shaw   | Authorise the transfer of the Property to ODH at a nominal value of £1, in accordance with the terms of the Development Agreement. The nomination rights granted to the Council under the Development Agreement are to be included in the transfer of the Property. These are to be protected by a Form L restriction in the transfer and the site is to be disposed of on the terms detailed in this report.                            |
| The Hall School Fireworks Display Licence 2018<br>WILF Slack Memorial Ground, East End Road, N3 2SU   | 2.11.18  | Chris Smith | The licence for the event has been agreed every year since 2012.<br><br>The relevant risks assessments have been carried out by the applicants.  |
| Dollis Valley EN5 2TT – Lease of land for substation site (GRP Kiosk) and Easements   | 5.11.18  | Cath Shaw   | Authority to approve terms and enter into a Lease of land for temporary Substation at Phase 3 Dollis Valley EN5 2TT and the grant of Easements with Eastern Power Networks PLC.  |
| Automatic Doors and Roller Shutters – Award of Contract   | 5.11.18  | Chris Smith | This report seeks permission to enter into a contract with SPIE to provide cyclical and reactive maintenance for automatic doors and roller shutters on the corporate estate.<br><br>The work has historically been carried out as part of the Term Maintenance contract which expired on 31st March 2018. The works were originally part of the renewal of the current  |

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|  |                |                  | <p>Term Maintenance Contract, however no supplier passed the authority's minimum quality threshold so a separate procurement exercise has been conducted. The following procurement awarded this service to Elite Entrance System Limited. Shortly after award Elite Entrance System Limited withdrew from the contract as they could not honour the terms and rates within. A new provision for this service is required.</p>   |
| <p>North London Business Park – S106 Legal Agreement</p> | <p>7.11.18</p> | <p>Cath Shaw</p> | <p>This DPR seeks authority to enter into a S106 Legal Agreement in respect of the proposed redevelopment of the land at North London Business Park.</p> <p>Corporate priorities and policy considerations;</p> <p>The Legal Agreement is necessary in order to ensure that in the event that the Planning Inspector allows the planning appeal pursuant to planning application 15/07932/OUT, the Council can ensure that the appropriate community benefits and mitigation can be secured by the Council within the framework of a legal agreement.</p> <p>Risk management issues;</p> <p>Without a S106 in place there is also a risk that the Council will not be able to secure the community benefits proposed within the legal agreement and to ensure that appropriate mitigation is secured to mitigate the impact of the development in the event that the Planning Inspector is minded to allow the Planning Appeal in relation to planning application reference 15/07932/OUT.</p> <p>Equalities and Diversity</p> <p>Entering into a Legal Agreement on the basis of that set out above would not give rise to any equalities and diversity issues.</p> <p>Constitutional powers / delegated power being exercised;</p> <p>The Service Director – Development Management and Building Control is authorised under</p> |

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|  |          |             | the Development and Regulatory Services Scheme of Delegation to make this decision.   |
| West Hendon CPO3 – Amendments to CPO3 Plan   | 8.11.18  | Cath Shaw   | Authorise amendment and submission of the revised CPO3 plan.  |
| West Hendon CPO3 – Plot 3, Certification by Secretary of State                               | 8.11.18  | Cath Shaw   | Authorise an application to the Secretary of State under Section 28 and Schedule 3, Paragraph 6 of the 1981 Act in relation to Plot 3 in the CPO3 schedule.   |
| Lease Renewal of Barnet Playing Fields (formerly The Barnet Club Ltd., Barnet Lane, EN5 2DN. | 15.11.18 | Cath Shaw   | Approve the grant of a new 125 Year lease to DCLG, on the terms detailed in this report, and the termination of DCLG’s rights under the 1984 lease or otherwise.  |
| Brent Cross Thameslink – Sidings Accommodation Long Lead Procurement                         | 16.11.18 | Cath Shaw   | In order to meet the BXT programme, a direct order to Elliot UK is required to enable the securing of factory slots, procurement of materials, manufacture and delivery of the initial steel structure for the Sidings Accommodation building.<br>If this decision is not made, this would impact the ability to deliver the South Sidings Commissioning in December 2019 which would delay the opening of Brent Cross West Station in May 2022.                  |
| Request to discharge mortgage on title: NGL456211  | 16.11.18 | Chris Smith | To remove charge dated 14/12/1987 relating to roof repairs undertaken at 44 Crocus Fields EN5 2UB, on receipt of payment of £1,616 (as stated on the charge)<br>It is recommended that LBB accept £1,616 and execute the charge, as no interest is due and the tenant is agreeing to pay the full sum noted on the charge deed, this should represent best consideration to the Council (meeting its s123 duty) as this is the maximum sum due under this charge. |
| West Hendon CPO2 – Temporary Licences  | 19.11.18 | Cath Shaw   | The leaseholders of 18 & 67 Warner Close & 65 and 97 Tyrrel Way, which fall within the CPO2 area, are intending to acquire shared equity properties following completion of their respective buy backs. The new properties may not be ready until the end of March 2019.  |
| West Hendon CPO2a – Authorisation to issue General Vesting                                   | 20.11.18 | Cath Shaw   | Authorise issue of temporary licence to leaseholders in Tyrrel Way and Warner Close for   |



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| Declarations   |          |             | short-term occupation in the terms of the template attached.   |
| Redevelopment Granville Estate – Grant of Easement over Land at Granville Estate Barnet.       | 21.11.18 | Cath Shaw   | To approve the terms and Grant of Easement over land at Granville Road Estate to Cadent Gas limited.   |
| Introduction of website advertising on barnet.gov.uk   | 22.11.18 | Cath Shaw   | Approval to proceed with joining an existing framework agreement, to allow commercial advertising to be placed on the council’s website at www.barnet.gov.uk, through the Council Advertising Network (CAN). This decision will support the generation of income via the website for the council at zero initiation cost to the council. |
| 28 Worcester Crescent NW7 4LL – transfer of part of title MX241828 to owner of title NGL589427 | 29.11.18 | Chris Smith | To transfer a part of the title MX241828 to the owner of 28 Worcester Crescent, NW7 4LL for £nil value; this part of title MX241828 is to be incorporated into title NGL589427 henceforth.   |
| Arts Depot, 5 Nether Street Tally Ho Corner, North Finchley N12 0GA                            | 3.12.18  | Chris Smith | This decision is consistent with the aim of regularising the lease situation within the Arts Depot and seeking to mitigate potential service charge non-recovery.  |
| Grant of a short-term licence for 5,7,9,11 Claremont Way, NW2 1AJ.                             | 4.12.18  | Chris Smith | To approve a short-term licence for Units 5, 7, 9 & 11 Claremont Way, NW2 1AJ, to DPF Gas Limited, until 14 December 2018. The licence fee is £1.  |
| Grant of a short-term licence for 13 Claremont Way, NW2 1AJ.                                   | 4.12.18  | Chris Smith | To approve a short-term licence for Unit 13 Claremont Way, NW2 1AJ, to Mr M Parmar, until 14 December 2018. The licence fee is £1.   |
| Grant of a short-term licence for 15 Claremont Way NW2 1AJ.                                    | 7.12.18  | Chris Smith | To approve a short-term licence for Unit 15 Claremont Way, NW2 1AJ, to Mr Keramat Ebrahimi, until 14 December 2018. The licence fee is £1.<br>AUDIT TRAIL OF DECISION  |
| Lease of substation site (GRP Kiosk) and easements at the                                      | 7.12.18  | Chris Smith | The London Borough of Barnet will grant a lease to Eastern Power Networks Plc for the erection of an electricity sub-station for a term of 99 years at a rent of £1 per annum.   |

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| following locations:<br>Cophall Playing Fields,<br>Greenlands Lane, London<br>NW4 1RL<br>Victoria Recreation<br>Ground, Lawton Road,<br>Barnet EN4 9BS   |          |             | The substation is required as part of the leisure centre developments at Cophall Leisure Centre and Victoria Recreation Ground, New Barnet.   |
| Grahame Park – Plots 10<br>– 12 - Authority to<br>execute and seal Stage B<br>Sub-Consultant Collateral<br>Warranty in respect of<br>Mae Architects of 1<br>Naoroji Street, London<br>WC1X 0GB | 10.12.18 | Cath Shaw   | In accordance with Clause 30 of the Principal Development Agreement dated 30 January 2007 (“the PDA”), Choices for Grahame Park Limited (CfGP) can appoint Employer’s Agent, Quantity Surveyors and Clerk of Works where necessary in connection with the Development, Demolition Works and the building works. In appointing specialist advisers CfPG is also required to ensure that the Building Contractor procures that each specialist adviser enters into a duty of care warranty in favour of the Council and substantially in the form appended to the PDA.<br><br>Authority for the Council to execute and seal this Sub-Consultant Collateral Warranty for Grahame Park, Plots 10 – 12 in favour of the Council.<br><br>There will be no net cost to the Council in authorising these Collateral Warranties. |
| Land at Oakleigh Road<br>North – Planning<br>Performance Agreement   | 11.12.18 | Cath Shaw   | This COD seeks authority to enter into a PPA in respect of the proposed redevelopment of the site at Oakleigh Road North<br>The PPA will provide a framework for pre-application discussions between the LPA and landowner with a view to the submission of a planning application in February 2019.  |
| New Lease<br>agreement – 33 Bell<br>Lane, Hendon, NW4  | 13.12.18 | Chris Smith | 15-year lease (contracted out)<br>agreed with Alpha Wealth<br>Management Ltd. There is a mutual<br>break clause in year 5 and 10. The<br>rent agreed is £10,650 p.a with 5<br>yearly rent reviews. Tenant to pay<br>£2,050 toward the landlord’s legal  |

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| 2BP   |          |             | costs.  |
| New Lease agreement – 33 Bell Lane, Hendon, NW4 2BP   | 13.12.18 | Chris Smith | 15-year lease (contracted out) agreed with Alpha Wealth Management Ltd. There is a mutual break clause in year 5 and 10. The rent agreed is £10,650 p.a with 5 yearly rent reviews. Tenant to pay £2,050 toward the landlord's legal costs.   |
| Licence to assign the lease for No. 2 Mount Parade  | 14.12.18 | Chris Smith | It is proposed to create an assignment of the existing lease with rental payments of £9,100 p.a (break option in March 2019) which expires on 23rd March 2024<br><br>The assignee will also meet legal fees associated with this transaction.   |
| Meadfield Green (Bushfield Cresnet), Edgware, HA8 8XR - Eastern Power Networks c/o UK Power Networks substation | 19.12.18 | Chris Smith | Author of the DPR to approve renewal of lease dated 21st June 1954 from 25th December 1953 (60yrs) to 24th December 2014 of 70 square yards ie 58.53sqm sub-station from 25th December 2016. New lease for 58.53 sqm for 20yrs at £585 p.a.x with 5yrs Rent-Review to RPI subject to modernisation of the plant, and using the already agreed form of lease between Eastern Power Networks and the London Borough of Barnet.<br><br>Legal fees to be charged to 11580 RG005 |
| Brent Cross Cricklewood - Link Asset Services to support Thameslink Business Case                               | 21.12.18 | Cath Shaw   | Authorise Link Asset Services to undertake financial modelling and analysis required to support the development of an updated business case. This will help secure government agreement for the alternative funding strategy to deliver Brent Cross Thameslink  |
| Licence to assign the lease for No. 166 Cricklewood Lane  | 21.12.18 | Chris Smith | <ul style="list-style-type: none"> <li>• It is proposed to approve an assignment of the existing lease from 5th February 2015 (expiring on 4th February 2030) with rental payments of £12,000 p.a. (rent reviews every five years).</li> <li>• Assignee (Ms Dania Bawi) to provide 6-month rent deposit and an AGA to be provided by current tenant.</li> <li>• The tenant will also meet legal fees associated with this transaction and surveyors' fees of</li> </ul>     |

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|                                       |          |             | £500.  |
| Unit 7, The Concourse,<br>London, NW9 | 24.12.18 | Chris Smith | To grant a new Tenancy at Will for the above property to Livingway Ministries (Reg Charity Number 1052878) whilst a lease for the property is being completed. The current lease has come to an end and therefore the occupation of the tenant needs to be documented. Rent shall be charged monthly on a pro rata basis calculated from £2,250 (two thousand two hundred and fifty pounds) p.a. |

*I have the required powers to make the decision documented above or have delegated authority to the recorded Officer. I am satisfied that all relevant advice has been sought in taking the above decision in order to ensure that the decision making framework of the organisation including the Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations are applied. I also confirm that a full audit trail will be retained on file and available on request by the relevant authority.*

**Signed**

**Cath Shaw**

**Date**

**31 December 2018**